



## Medicine & Engineering

Our strong combination at FAU Erlangen-Nürnberg

Welcome, Master's Students of Medical Engineering!

Master Welcome Day, April 9th 2021 Claudia Barnickel





Welcome by Prof. Björn Eskofier (Director of the Medical Engineering program) Welcome by Dr. Heike Leutheuser (Director of the Central Institute of Medical Engineering/ZiMT) Introduction to the Study Program (Claudia Barnickel, Study Advisor & Coordinator for Medical **Engineering**) **Welcome by FSI Medizintechnik** (Student Association Medical Engineering/FSI MedTech)









## The Diversity of Medical Engineering at FAU







# **Persons in Charge Contact Persons**







# **Medical Engineering Representatives**

Please note:

All administrative institutions at FAU are closed to the public at the moment. Please contact the persons introduced on the following pages via email if necessary!

09.04.2021





# **Program Representatives**

Program Director
 (Machine Learning & Data Analytics Lab)
 Prof. Dr. Björn Eskofier



Director of ZiMT
 Dr.-Ing. Heike Leutheuser



09.04.2021





## Study Advisor and Coordinator Medical Engineering

#### Claudia Barnickel

**Currently:** consultation only via email or zoom studienberatung-medizintechnik@fau.de



- → all kinds of questions regarding your studies
- → accreditation of coursework achievements
- → support with formalities
- → studying abroad (Erasmus+)
- → help in situations of crisis





## Examinations Office Faculty of Engineering

(Prüfungsamt Technische Fakultät)

#### Helga Jahreis

helga.jahreis@fau.de

- managing exams, credits, grades online via the Mein Campus portal
- → (last-minute withdrawal from exams due to illness or other severe reasons) → right now, corona regulations apply: students can withdraw by themselves via Mein Campus until the start of the exam
- → Report on conditional subjects/"Auflagen"!







## Study-Service-Center, Faculty of Engineering



Gisela Jakschik



**Christine Mohr** 

#### tf-stib@fau.de

- → General information and advice for (international) students
- → Inquiries about administrative bodies of the university
- → Seminars for soft skills
- → International partnership programs of the Faculty of Engineering
- → Internships abroad



#### Career Service

<u>career-service@fau.de</u> <u>www.career.fau.de</u>

- → Help with your job search (also student jobs)
- → Support with applications
- → Professional check of application documents
- → Simulation of job interviews
- → Useful workshops and seminars





## Office for Gender and Diversity

#### gender-und-diversity@fau.de

- → Support for women
- → Advice for students with children
- → Help for students with a migratory background
- → Support for students experiencing discrimination of any kind (due to gender, ethnicity, religion, sexual orientation etc.)







# Advice for Students with Disabilities or Chronic Diseases

#### Dr. Jürgen Gündel

juergen.guendel@fau.de

- → General advice and support (e.g. accessibility of buildings)
- → Compensation of disabilities during examinations (e.g. more time)

#### What counts as a...

- disability? All physical and mental impairments lasting at least 6 months
- chronic disease? Illnesses that require at least one medical treatment per quarter over the course of one year





## Psychological-Psychotherapeutic Counseling

Dipl.-Psych. Elizabeth **Provan-Klotz**, **Psychological Psychotherapist** Martensstr. 3, Room 04.154

#### **Assistance with:**

- Fear of speech, writing and exam
- Difficulties with learning, motivation problems
- Stress management
- Anger and impulse control problems
- Loneliness, depression, feelings of guilt, fears, thoughts of suicide
- Everyday studies with a chronic illness or disability
- Relationship, partner and family problems
- Identity and orientation problems
- Displacement from the parents and from the place of origin
- Questions about addiction and addictions (e.g. nicotine, alcohol, internet)
- Integration and cultural difficulties



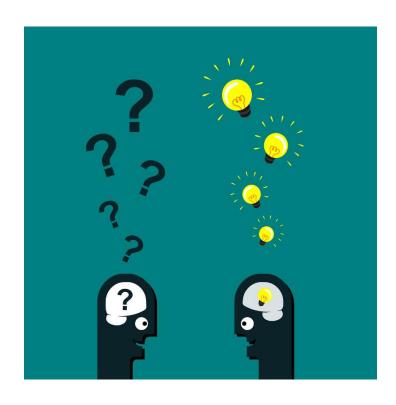




## Legal Advisory Service:

<u>rechtsberatung@werkswelt.de</u> <u>https://www.werkswelt.de/rechtsberatung</u>

- → Problems with rental contracts, work contracts, visa status etc.
- → Free of cost!







## **How to Find Information...**

Weblink for all medical engineering-related services and information:

- www.medical-engineering.study.fau.eu
- www.medizintechnik.fau.de

...including today's presentation!





## **How to Find Information...**

# General information for FAU students: Search the web for 'FAU' + key word

e.g. FAU + language courses

FAU + examinations office

FAU + psychological services

FAU + semester dates...





# **Master's Program Medical Engineering Program Structure**







### What is ECTS?

- European Credit Transfer and Accumulation System
   Assessment of student workload required for the learning outcomes of a program
  - > 30 credits: recommended workload per semester
  - > 1 credit: ≈ 30 working hours
- You will find information on ECTS in the module catalogs, in the online information system UnivIS, on your Master's certificate/Transcript of Records.





### Master's Program Medical Engineering: Structure

Medical Specialisation modules (10 credits)

Advanced Seminar Medical Engineering (5 credits)

Practical (lab) modules (10 credits)

Flexible Budget Faculty of Engineering (10 credits)

Free Choice Uni (all faculties) (5 credits)

#### **Branches of Study (50 credits)**

- Medical Electronics (German)
- Medical Production Technology,
   Device Engineering and Prosthetics (German)
- Medical Image and Data Processing (German or English)
- (Health & Medical Data Analytics and Entrepreneurship (English))

**Master's Thesis (30 credits)** 



120 credits in total





## **Master Course Scheme**



M1	Medizinische	10
	Vertiefungsmodule/Medical	
	specialisation modules	
	gemäß § 44a Abs. 1	
M2	Ingenieurwissenschaftliche	20
	Kernmodule/Engineering	
	core modules gemäß § 44a	
	Abs. 2	
М3	Medizintechnische	20
	Kernmodule/Medical	
	Engineering core modules	
	gemäß § 44a Abs. 3	
M4	Hauptseminar	5
	Medizintechnik/Advanced	
	Seminar Medical	
	Engineering gemäß § 44a	
	Abs. 4	
M5	Medizintechnische	10
	Vertiefungsmodule/Medical	
	Engineering specialisation	
	modules gemäß § 44a Abs. 5	
M6	Medizintechnische	10
	Praxismodule/ Medical	
	Engineering practical	
	modules gemäß § 44a Abs. 6	
M7	Flexibles Budget Technische	10
	Fakultät/Flexible budget	
	Faculty of Engineering	
M8	Freie Wahl Uni/Free choice	5
	Uni	
М9	Masterarbeit/Master's thesis	30
Summe ECTS-Punkte		120







#### Modules for all students:

#### 70 credits

- M 1: Medical specialisation modules (10 cr.)
- M 4: Advanced seminar Medical Engineering (5 cr.)
- M 6: Medical engineering practical modules (academic laboratory, research laboratory; 10 cr.)
- M 7: Flexible Budget Faculty of Engineering (10 cr.): any graded course at the Faculty of Engineering on Master's level -> see info in UnivIS
- M 8: Free Choice Uni (5 cr.): any graded course at FAU or VHB (exam with identity control): e.g. language course etc.
- M 9: Master's thesis (30 cr.)

## Modules specific to your branch of study: 50 credits

- M 2: Engineering core modules (20 cr.)
- M 3: Medical Engineering core modules (20 cr.)
- M 5: Medical Engineering specialisation modules (10 cr.)





## Master Program Medical Engineering: Structure

- Total of 120 ECTS credits should be evenly spread over four (or five) semesters; no strict rule but highly recommended:
   ≈ 30 ECTS credits per semester
- Few compulsory modules (conditional subjects, some mandatory subjects in the catalog, see footnotes there!)
- Mostly free choice within the list for each module group
- Not all lectures are offered in winter and summer (see catalog), time slots may differ from semester to semester; there might be time overlaps
   (→ video lectures: www.video.fau.de)
- Recommendation for going abroad: 3<sup>rd</sup> or 4<sup>th</sup> semester (start planning now)





### **Semesters & Exams**

- Regular duration of studies: 4 semesters/two years
   (can be extended to 5 semesters by re-registering + paying the semester fee); summer semester 2021 = "corona semester"
- Semester: lecture period (14 or 15 weeks) +
   lecture-free period ('semester holidays' ≈ 12 weeks)
- Two exam periods: first 2 weeks and last 3 weeks
   of the lecture-free period
- Failing an exam: 2nd + 3rd chance in the following two semesters (automatic + mandatory registration) – exception: conditions/'Auflagen' (max. 2 chances, i.e. 1 year!)
- You can/must only take exams if you register for them.
- Withdrawal from registered exams: <u>usually</u> until 3 working days (Mon – Fri) before the exam without a reason – or later in case of illness/severe reasons (medical/other certificate); current corona regulation: withdrawal until beginning of the exam via Mein Campus (or by not attending), no medical certificate needed





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# Semesters & Exams Summer semester 2021 (April 1st - September 30th 2021):

Lecture Period: Apr 12th- Jul 16th

Exam Registration: May 17th- Jun 5th

(Reminder via email!)

Re-registration for winter 2021/22: Jul 1st - Jul 8th

(Reminder via email!)

Semester break (no lectures): Jul 17th- Oct 17th

Exam periods: Jul 19th- 31st & Sept 27th - Oct 15th

www.fau.eu/education/study-organisation/semester-dates/

<u>www.fau.eu/education/advice-and-services/examination-offices/examinations-office-faculty-of-engineering/</u>

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## Conditional Subjects/'Auflagen'

- Must be passed within one year (deadline: March 31st, 2022)
   Otherwise they will prevent successful re-registration for the 3<sup>rd</sup> semester.
- After successful completion of conditional subjects:
   Actively inform Ms Jahreis (Examinations Office)!
- Examination results of the 2<sup>nd</sup> semester might be published late.
   If this is your case, contact Ms Jahreis to get a faster correction.
- The credits of conditional subjects are not part of the 120 credits for your Master's program but you can use them in M8 (Free Choice Uni) if you wish.





## Conditional Subjects/'Auflagen'

# Lectures that are usually offered only once a year in summer semester (SS) or winter semester (WS):

- Grundlagen der Elektrotechnik II: SS, exam also in WS
- Algorithmen und Datenstrukturen für MT: WS (exercise classes and exam also in SS)
- Mathematik A3: WS; Mathematik A4: SS; exam also in SS/WS respectively
- Engineering Mathematics: SS, exam also on WS
- "Advanced C++ Programming" online course (WS+SS)
  at the Virtual University Bavaria (VHB)\*: www.vhb.org
  - → Choose study program "Gesundheitstechnik" for the registration.





## **Types of Courses**

- V/L: Vorlesung/lecture generally no registration, attendance not mandatory
- Ü/E: Übung/tutorium; exercise class/tutorial –
   usually start in the 2<sup>nd</sup> week, further details in the
   1<sup>st</sup> lecture, attendance usually not mandatory
- P: Praktikum/practical course (lab course) attendance mandatory, early registration (see UnivIS) – not relevant for 1<sup>st</sup> semester
- S: Seminar attendance mandatory, early registration (see UnivIS) – not relevant for 1<sup>st</sup> semester





## Types of Exams/Course Achievement

- Prüfungsleistung (PL)/Graded course achievement (gCA)
  - schriftlich [written]
  - mündlich [oral]
  - Seminar (presentation and paper)

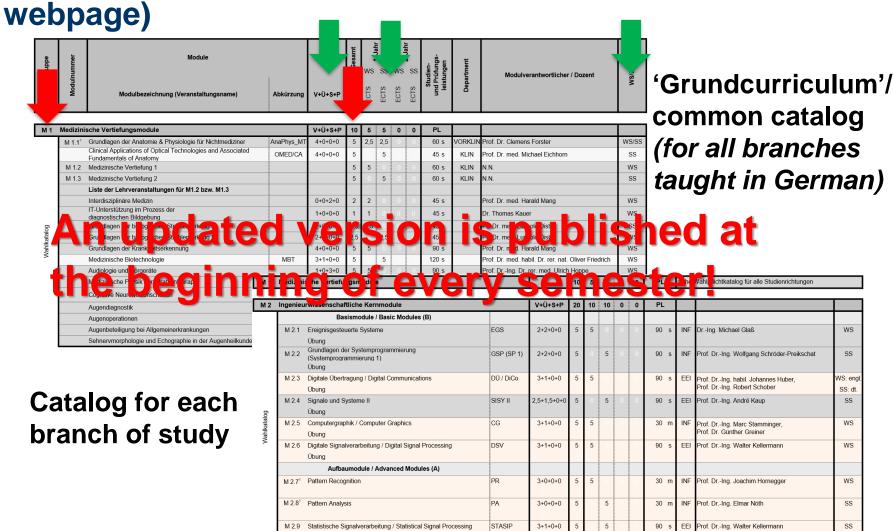
Most of the exams at FAU are still on-site exams, very few online exams!

- Studienleistung (SL)/Ungraded course achievement (uCA)
  - e.g. exercise classes or practical courses
  - Hochschulpraktikum/Academic Laboratory
  - Forschungspraktikum/Research Laboratory





Module Catalogs (available on the Medical Engineering webpage)







# Where can I find all the catalogs? Website of the Medical Engineering programme:

http://www.medizintechnik.studium.fau.de/

→ Studierende → Masterstudium → Überblick und Modulkataloge FPO 2019

http://www.medical-engineering.study.fau.eu/

→ Current students → General Study Information Master's Program → General Study Information & Course Syllabus (FPO 2019)

Your FPO version remains valid for you throughout your whole studies!
Module catalogs are updated every semester!
Please read the footnotes in the catalogs!

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### What else can I find on the study program website?

http://www.medizintechnik.studium.fau.de/ http://www.medical-engineering.study.fau.eu/

- Study Guide (German and English version)
- Today's presentation slides
- Module handbook with content descriptions of each course (generated via UnivIS)
- Further information: on modules, Master's Thesis, studying abroad, accreditation of coursework etc.
- Links to examination regulations (Medical Engineerg program=FPO, Faculty of Engineering: ABMPO)
- Important forms
- FAQ section
- News & events → updates on corona regulations!





### M 9: Master's Thesis

- independent execution of scientific tasks in Medical Engineering
  - → Prepare yourself early on: e.g. lecture "Nailing your thesis" (WS) can be used for Flexible Budget Faculty of Engineering (M 7)
- Prerequisites: 75 ECTS credits, completion of all conditional subjects and mandatory modules (footnotes in catalogs/exam regulations!)
- to be completed within 6 months
- Look for your topic in due time (end of your penultimate semester at the latest)!
  - > Select your modules in preparation of your thesis topic.
- Look for thesis topics on the labs' websites, ask for personalized/ non-advertised topics at the labs (professor, PhD students).
- Specific details, formalities, thesis form → Medical Engineering website





## Foreign Language Training

Sprachenzentrum (Language Center): www.sz.fau.de

- Courses during the lecture period are free of cost.
- Intensive courses (with a fee) during the semester break
- Registration required for all courses
- Registration for German courses: online (open as of now);
   highly recommended for internships & future job!
- Recommended languages to prepare for studying abroad:
   e.g. English, Spanish, Portuguese
- Courses also suitable for module group M8 (Free Choice Uni)





## **Online Tools**



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# IdM portal: <a href="www.idm.fau.de">www.idm.fau.de</a> Manage your personal data!

- An IdM login is required for nearly all personalized online services at FAU.
- Activate your IdM Portal account with the activation password mailed to you.
- Upload a photo to create your student ID card (FAUcard);
   it will be sent to your <u>semester address!</u>
- Problems: service counter/'Service-Theke' RRZE: rrze-zentrale@fau.de





# IdM portal: <a href="www.idm.fau.de">www.idm.fau.de</a> Manage your personal data!

### **Email address:**

- An FAU email address has been generated for you.
- It is used as default recipient for emails from the university.

```
To relay: IdM Portal \rightarrow Self Service \rightarrow Email \rightarrow Click on the "..."-button \rightarrow Field "Relay to"
```

 All important information regarding your studies (including corona updates) will be sent to your FAU email address!





## MeinCampus: Manage Your Exams

- Login
  - https://www.campus.fau.de
  - "Single Sign-On"
- Prüfungen (Exams)
  - Exam registration (when active)
  - Withdrawal from exams
  - Overview of registered exams
  - Overview of grades and acquired ECTS credits

Detailed instructions: see Medical Engineering website

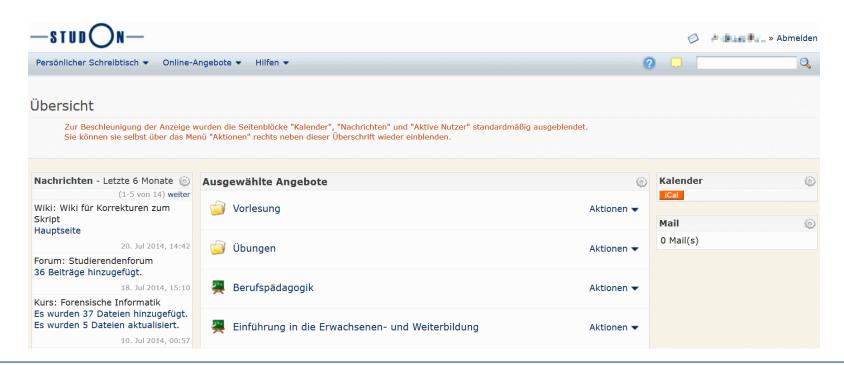






## StudOn: E-learning Platform

- https://www.studon.fau.de
- Often used for courses that require registration
- Platform for sharing course materials







## What's next?

- 1. Compile your class schedule
  - → UnivIS (guided session by student association afterwards)
- Register for courses only if needed (information in UnivIS):
   usually via StudOn (see registration link on the respective
   lecture page in UnivIS)
   If registration is not required, simply join the first meeting.
- Register for exams → MeinCampus (May/June, reminder via email)
- 4. Re-register for the next semester (1st week of July)
  - → bank transfer (reminder and details via email)
- 5. Study & pass exams → study groups, time management, practice with old exams from FSI, get advice from our psychologist if needed
- 6. Actively report on your conditional subjects
  - → Examinations Office (Ms Jahreis)





# Important info for international students

- 1. There is no need to travel to Germany right now. You can take all of your classes online.
- 2. We strongly advise against coming to Germany right now if you don't have a strong (family/friends) network here. If you plan to come anyway, please contact your Study Advisor in advance!
- 3. You will need to come to Germany if you want to take exams (exam period starting on Jul 19<sup>th</sup>). → Start the visa process now! You will find the respective document for the German Embassy attached to your admission letter and in your IdM account.
- 4. Please pay close attention to the FAU corona updates: www.fau.eu/corona/





## Tips & Tricks

- 1. Be proactive, inform yourself, search online, talk to people.
- 2. Read the study guide + examination regulations.
- 3. Read the footnotes in your module catalog.
- 4. If there is a problem, talk to your tutor/lecturer/study advisor/psychologic counsellor as soon as possible.
- 5. Engage in (virtual) campus life (student organizations: <a href="https://stuve.fau.de/en/gruppen/">https://stuve.fau.de/en/gruppen/</a>)
- 6. Take language classes, find a language buddy: <a href="https://sz.fau.eu/department-media-autonomous-learning/autonomous-language-learning/tandem/">https://sz.fau.eu/department-media-autonomous-language-learning/tandem/</a>
- 7. Build a MedTech network through the workshops, summer schools, hackathons etc. offered/promoted by ZiMT.
- 8. Organize study groups, whatsapp groups, zoom coffee hours etc., even from abroad. **Connection with fellow students is crucial!**





FACULTY OF ENGINEERING

# Thank you very much!

